

# INSTRUCTIONS TO AUTHORS

## Studia Universitatis Babeş-Bolyai Biologia

- Two documents must be submitted to Studia UBB Biologia: the original MANUSCRIPT and the AUTHOR AGREEMENT FORM.
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- Editing guidelines:
  - **Layout:** A4, Portrait. Margins: 4 cm (left/right) and 4.8 cm (top/bottom). *Multiple pages:* "Mirror margins". *Headers and Footers* "Different first pages" and "Different odd and even pages"; 4.8 cm Header, 4.6 Footer.
  - **Title** will be written in Cambria 14, bold, centered. Authors will also indicate a short (running) title. **Authors** are written in Cambria 12, centered. The affiliation and the corresponding author must be indicated (see STUDIA TEMPLATE available on the site).
  - **Main text** will be written in Cambria 11, justify and at single line spacing. The text will be clearly structured into: "**Abstract**", "**Keywords**", "**Introduction**", "**Materials and methods**", "**Results**", "**Discussion**" and "**Conclusions**". **Acknowledgements** are not mandatory, but inclusion of funding acknowledgements is strongly recommended (written in Cambria 10).
  - **References:** In the main text, the authors will be mentioned with their first names, followed by the year of publication within brackets (Johnson, 1998; Webbs and Johnson, 2000; Johnson *et al.*, 2001). At the end of text, the references are listed alphabetically, with Cambria 10, as follows:

Article citation (journal names should be abbreviated, except the case when the title is a single word. Please use the Web of Science Journal Title Abbreviations):

Pronk, J. T., Meulenber, R., Hazeu, W., Bos, P., & Kuenen, J. G. (1990). Oxidation of reduced inorganic sulphur compounds by acidophilic thiobacilli. *FEMS Microbiol. Rev*, 75, 293-306.

Botoșăneanu, L. (1965). Neue Trichopterologische fänge in Polen, Rumänien und Bulgarien. [in German]. *Latvijas Entomologs*, 10, 53-60.

Book citation:

Watson, J. D., & Berry A. (2003). DNA: The Secret of Life. 1<sup>st</sup> Ed. *Knopf* New York, pp. 464.

Book chapter citation:

Tindall, B. J. (1988). Prokaryotic life in the alkaline saline athalassic environment, In: *Halophilic Bacteria*, Rodriguez-Valera, F. (ed.), CRC, Boca-Raton, pp. 31-70.

Other sources citation:

APHA (1995). Standard methods for the examination of water and wastewater, 19<sup>th</sup> ed. American Public Health Association, Washington DC.

Ionescu, C. (2004). Comunități de nevertebrate terestre din Carpații Meridionali [in Romanian]. Dissertation. Bucharest University.

Web sources are accepted only when no printed resource is available:

ANM (National Meteorological Administration, Administrația Națională de Meteorologie) (2016). [Accessed 2 Oct 2016] <http://www.meteoromania.ro/anm2/>

European Commission (2013). The Habitats Directive [Accessed 15 January 2017] <http://ec.europa.eu/environment/nature/legislation/habitatsdirective/>

If the cited work is not published, the expressions “*results not published*”; “*personal communication*” or “*in press*” are accepted.

○ Miscellaneous:

In the text, the figures and tables should be indicated within the brackets as follows: (Fig. 1) or (Fig. 1 and 2) or (Fig. 1 a, b), and (Tab. 1) or (Tabs. 1 and 2), respectively. The figure caption should be written below the figure, in Cambria 10, centered. The table caption should be written above the table, in Cambria 10 centered. Figures and tables will be provided in the text of the manuscript.

Genus and species names should be in italics. When a species name is used for the first time in an article, it should be stated in full, and the name of its describer should also be given. Expressions in Latin, Greek or languages other than english should be also typed in Italics.

Formulas should be centered, marked in the margin with an Arabic numeral in brackets, and separated from the text above and below by a blank line.

Symbols and combined expressions must be presented using negative exponents. Examples:  $\mu\text{g L}^{-1}$ ;  $\text{kg m}^{-2} \text{s}^{-1}$  etc.